

Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Monday, July 9, 2012, 4:30 PM
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Dennis Phillips
Alderman John Clark
Alderman Valerie Joh

Vice-Mayor Tom C. Parham
Alderman Tom Segelhorst

City Administration

John G. Campbell, City Manager
J. Michael Billingsley, City Attorney
Lisa Winkle, Deputy City Recorder

1. **CALL TO ORDER:** 4:35 p.m. by Mayor Phillips.
2. **ROLL CALL:** By Deputy City Recorder Marshall. Absent: Alderman Mike McIntire and Alderman Jantry Shupe.
3. **WORK SESSION TICKLER.** Mayor Phillips asked when the repairs to the Netherland Inn Roundabout would begin. Assistant Public Works Director Michael Thompson stated they are waiting to resolve some legal issues, but the contractor is saying it will be sometime next month. City Attorney Billingsley provided further details. Vice-Mayor Parham suggested installing a barrier for the Riverfront development to keep people from driving in the grass area. Assistant to the City Manager Chris McCartt stated they are waiting on approval to put in a sidewalk and parking area. Mayor Phillips commented on a citizen complaint and how the work on Gibson Mill Road is affecting businesses in that area.

Mayor Phillips noted that a school board member was stepping down and asked the Board to consider filling this position with Mr. Andy King who has expressed interest. Mr. Randy Montgomery stated the School Board would like to discuss it at their meeting tomorrow. Alderman Segelhorst and Vice-Mayor Parham commented in support of Mr. King.

Assistant Public Works Director Michael Thompson provided a list to the Board members that prioritize street paving projects for the coming year. He pointed out that TDOT (Tennessee Department of Transportation) would not be doing any work in Kingsport again this year. He further stated they have not done anything significant for some time, listing the many state routes that run through Kingsport that are maintained by the state. Mayor Phillips asked Mr. Thompson and City Manager Campbell to assist with writing a letter to TDOT voicing concerns with this issue.

4. **REVIEW OF AGENDA ITEMS ON THE JULY 10, 2012 REGULAR BUSINESS MEETING AGENDA.** City Manager Campbell, members of staff and community members provided a summary or presentation for each item on the proposed agenda. Those items the Board discussed at greater length or which received specific questions or concerns included:

VI.AA.1 Public Hearing for Annexation Annual Plan of Services Report (AF: 187-2012). Planner Manager Lynn Tully gave a brief presentation on this item, noting that

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everything was in order and nothing was outstanding. Vice-Mayor Parham asked if there were any sore points among those recently annexed. Ms Tully stated the only complaint she has heard is the need for sidewalks in Colonial Heights.

VI.AA.2 Public Hearing for Annexation Annual Plan of Services Report (AF: 188-2012). Planner Manager Lynn Tully gave a brief presentation on this item. Mayor Phillips commented on the funding for uninhabited annexed areas, noting the Board needs to know what the expense will be. City Manager Campbell noted the Public Works Director Ryan McReynolds has established a ten year commitment plan for sewer installation and every effort is made to beat the commitment date. There was considerable discussion on the costs and expectations of citizens when they are annexed. Police Chief Osborne stated there was also a need for more officers according to the formula that has always been used.

VI.B.2 Consideration of an Ordinance Suspending the Full Reading of Pre-Filed Ordinances (AF: 217-2012). City Attorney Billingsley provided details on this item, noting the Charter requires the full reading of the ordinances. For years a board member would make a motion to suspend the reading requirement at the beginning of every meeting. In 2007 a standing resolution was passed to suspend the readings. Mr. Billingsley stated it would be better if this was made permanent practice as an ordinance.

VI.B.3 Consideration of an Ordinance to Amend the Code of Ordinances, Section 62-123 Relating to Waste and Garbage Disposal in Mobile Home Parks and Section 90-1 Relating to the Definitions of the Terms "Nonresidential Producer" and "Residential Producer" (AF: 205-2012). City Attorney Billingsley provided information on this item, noting this ordinance was drafted a year ago with Darrell Sherer. Mr. Sherer also provided further details. Assistant Public Works Director informed Alderman Segelhorst that someone from Public Works does enforce section one of this ordinance.

VI.D.2 Consideration of a Resolution Authorizing Awarding the Bid for the Purchase of Road Salt to Cargill, Inc. for FY13 (AF: 204-2012). City Manager Campbell provided information on this item, noting the benefits of having a group bid with multiple cities. He further stated this price did include delivery. Steve Hammonds gave details on the new salt shed that city employees were able to build for less than what was originally bid.

VI.D.3 Consideration of a Resolution Authorizing the City Recorder to Reconcile and Adjust Uncollectible Real Property Tax for Year 2001 (AF: 210-2012). Assistant City Attorney Joe May gave details on this item, noting that letters were sent one month prior to publication in addition to one that had been sent a month prior to that. Mr. May provided reasons that most people don't pay their property tax, pointing out that only a very small amount has proven to be unable to collect.

VI.D.6 Consideration of a Resolution Accepting the Proposal of Clinical Management Concepts, Inc. for the Diabetes Management Program and Authorizing the Mayor to Execute the Contract for the Service (AF: 99-2012). City Manager Campbell pointed out that since only one bid was received on this item last time, the Board had asked for it to go back for RFP's [request for proposal] again. He stated

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seven or eight were sent out and only two were turned back in to purchasing. Mayor Phillips commented that was about all we could do.

VI.D.9 Consideration of a Resolution Approving an Agreement with KEDB for Unit 210 in 400 Clinchfield Condominium Association (AF: 218-2012). City Manager Campbell provided details on this item, stating this was a document to pay for the rest of the committed dollars so that we will own this facility.


VI.D.10 Consideration of a Resolution Rejecting the Bid for Farmer's Market Phase IIB Electrical Construction Project (AF: 220-2012). City Manager Campbell stated this was due to a potential change in location for the carousel project.

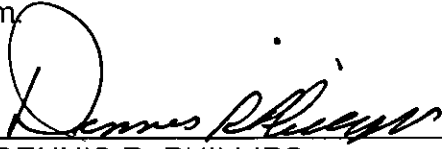
VI.D.11 Consideration of a Resolution Rejecting the Bids for the Farmer's Market Phase IIB Masonry Construction Project (AF: 221-2012). City Manager Campbell stated this was due to a potential change in location for the carousel project. Assistant to the City Manager Chris McCartt provided further details on this item, noting the masonry will be under \$50,000 as well as the electrical from the previous item. There was some discussion on the process of opening bids. City Attorney Billingsley and Procurement Manager Sandy Crawford provided information and answered questions from Board members.

BOARD COMMENT. Alderman Clark inquired if the Carousel project was definitely going to relocate. Alderman Joh stated that nothing was firm yet, but after the carousel tour taken by the carvers recently, they are recommending the carousel be in a park setting with access to a party room, bathrooms and green space.

PUBLIC COMMENT. None.

5. ADJOURN. Seeing no other matters presented for discussion at this work session, Mayor Phillips adjourned the meeting at 5:55 p.m.


ANGELA MARSHALL
Deputy City Recorder


DENNIS R. PHILLIPS
Mayor